Hi, I'm the Meeting Owl!

Here's how to start your meeting in Microsoft Teams on a Mac

SETTING UP YOUR MEETING OWL IN MICROSOFT TEAMS ON A MAC

1. In the Microsoft Teams main window, click your profile picture in the top right of the window then select **Settings** from the drop-down menu.
2. Select **Devices** from the menu on the left.
3. Choose **Meeting Owl** as your **Audio devices** (Speaker & Microphone).
4. Scroll down to **Camera**.
5. Choose **Meeting Owl** as your **Camera.**
6. Select the participants you would like to call from either the **Chat**, **Teams**, or **Calls** menu on the left.
7. Select the video icon to start your call.