Hi, I'm the Meeting Owl!

Here's how to start your meeting in Microsoft Teams on Windows

SETTING UP YOUR MEETING OWL IN MICROSOFT TEAMS ON WINDOWS

1. In the Microsoft Teams main window, click your profile picture in the top right of the window then select **Settings** from the drop-down menu.
2. Select **Devices** from the menu on the left.
3. Choose **Meeting Owl** as your **Audio devices** (Speaker & Microphone).
4. Scroll down to **Camera**.
5. Choose Meeting Owl as your **Camera**.
6. Select the participants you would like to call from either the **Chat**, **Teams**, or **Calls** menu on the left.
7. Select the video icon to start your call.